

# LOCATING THE TAX RECORD IN MLS 11

Viewing the tax records of MLS listings is accessible in two locations. Open the listing from the search results, then click the **\$ icon** on the property card on the left panel or select **View Tax Record** from the right panel.

The screenshot displays the MLS 11 search results page. On the left, a list of property cards is shown. A red '1' is placed over the '\$ icon' on the first property card. The main area shows the details for listing 448378, including property type (Residential), status (Sold), and price (\$11,000). On the right, a menu is open, and a red '2' is placed over the 'View Tax Record' option.

To access Realist, choose Tax from the menu bar at the top of the screen.

The screenshot shows the top navigation menu of the MLS 11 interface. The menu items are: Home, Searches, Listings, Tax, Carts, Contacts, Links, Admin, and Help. The 'Tax' option is highlighted with a red box.