

SHOWING AVAILABILITY REQUIREMENTS

Showing Availability Requirements

All listings must be available for showings on the first day they are entered or marked as Active in the MLS.

If, at any point after that, the property becomes unavailable for showings for **more than three (3) consecutive calendar days**, the listing must be changed to the **Withdrawn** status until showing access is restored.

➔ While in the Withdrawn Status

- The listing will **not** be syndicated to 3rd party websites.
- Showings **cannot** be scheduled through ShowingTime.
- The listing **will** remain visible internally within MLS.
- Days on MLS (DOM) will not accumulate.

Once the listing is ready to be shown again, the listing status may be changed to Active.

Do not block out showings in ShowingTime in place of moving the property to the Withdrawn status if it is not available for more than three consecutive calendar days.



TUESDAY TIP
05/13/2025